

**TOWN OF ELSMERE  
SPECIAL COUNCIL MEETING MINUTES  
May 21, 2011  
COUNCIL CHAMBERS  
10:00a.m.**

**CALL TO ORDER:** Mayor Deborah A. Norkavage called the meeting to order at 10:05 a.m.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

MAYOR	DEBORAH A. NORKAVAGE	PRESENT
1 <sup>ST</sup> DISTRICT	JOHN JAREMCHUK, JR.	PRESENT
2 <sup>ND</sup> DISTRICT	STEVEN BURG	PRESENT
3 <sup>RD</sup> DISTRICT		VACANT
4 <sup>TH</sup> DISTRICT	CHARLES MCKEWEN	PRESENT
5 <sup>TH</sup> DISTRICT	JOANN I. PERSONTI	PRESENT
6 <sup>TH</sup> DISTRICT	EDWARD OLGA	ABSENT/EXCUSED
Town Solicitor, Edward McNally – Absent		
Town Manager, John Giles – Present		
Chief of Police, Laura Giles - Present		

Finance Committee Member Amy Olga – Present

Finance Committee Member Ronald Russo – Present

Finance Committee Chairman Paul Chalfant – Absent/Excused

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

Consideration of the FY 2011-2012 Operating Budget

Administration Operating Budget

At this time a discussion occurred regarding various tax rates and the effects on the budget. Council requested that a Resolution be drafted for the June 9, 2011 Council Meeting setting the Tax Rate for the FY 2011-2012 to include an increase on the Base Rate of \$56.00 per unit.

Mayor and Council reviewed the Administration Operating Budget with the following changes.

**ACTION:** A motion was made by Councilman Jaremchuk to reduce the requested Election Expenses to \$0. The motion was seconded by Councilman Burg.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

**ACTION:** A motion was made by Councilman Jaremchuk to decrease the civic affair expense line to \$31,000.00. The motion was seconded by Councilwoman Personti.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

**ACTION:** A motion was made by Councilman Jaremchuk to decrease the legal expense line to \$25,000.00. The motion was seconded by Councilwoman Personti.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

Code Enforcement Operating Budget

Mayor and Council reviewed the Code Enforcement Operating Budget with the following changes.

**ACTION:** A motion was made by Councilman Jaremchuk to increase the Code Violation income line to \$14,000.00. The motion was seconded by Councilman Burg.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

**ACTION:** A motion was made by Councilwoman Personti to increase the Business Licenses Income line to \$75,000.00. The motion was seconded by Councilman Jaremchuk.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

**ACTION:** A motion was made by Councilwoman Personti to increase the Rental Licenses income line to \$155,000.00. The motion was seconded by Councilwoman Personti.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

Finance Operating Budget

**ACTION:** A motion was made by Councilman Jaremchuk to increase the Transfer Taxes income line to \$110,000.00. The motion was seconded by Mayor Norkavage.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

Public Works Operating Budget

A discussion occurred regarding the contracted professional services line and instead of decreasing this line it will remain the same as FY 10-11 at \$572,767.00.

A discussion occurred regarding State mandated recycling. Town Manager Giles stated that he has been successful in negotiating with Waste Management to provide curbside recycling to every resident at no additional cost to the Town. In addition we have received a grant to pay for the purchase of recycle bins for each property in the Town. Every other Wednesday will be recycling and the opposite Wednesdays will be Yard Waste.

### Public Safety Operating Budget

**ACTION:** A motion was made by Councilman Jaremchuk to increase the Fines income line to \$170,000.00. The motion was seconded by Councilman Burg.

**VOTE:** 4-1 with 1 Absent, 1 Vacant All-in-Favor Motion carried

1<sup>st</sup> District – Yes, 2<sup>nd</sup> District – Yes, 3<sup>rd</sup> District – Vacant, 4<sup>th</sup> District – Yes,  
5<sup>th</sup> District – No, 6<sup>th</sup> District – Absent, Mayor – Yes

**ACTION:** A motion was made by Mayor Norkavage to decrease the Telephone expense line to \$5,400.00. The motion was seconded by Councilwoman Personti.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

### Capital Improvement Budget

A discussion occurred regarding the request from the Public Safety Department for new weapons.

**ACTION:** A motion was made by Councilman Jaremchuk to decrease the Capital Purchase of New Weapons expense to \$6,105.00 and to seek grants to fund the purchase of additional equipment at a later date. The motion was seconded by Councilman Burg.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

**DEPARTMENTAL REPORTS:** None

**PUBLIC COMMENT:** None

### **ADJOURNMENT:**

**ACTION:** A motion was made by Councilwoman Personti to Adjourn. The motion was seconded by Councilman Burg.

**VOTE:** 5-0 with 1 Absent, 1 Vacant All-in-Favor Motion carried

These minutes summarize agenda and other issues discussed at this Council Meeting. Votes are recorded accurately. The audio tape(s) of this meeting will be available at Town Hall for a period of two years from the date these minutes are approved. The audio tapes may be reviewed at Town Hall by appointment and in accordance with the Freedom of Information Act.

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**DEBORAH A. NORKAVAGE**  
**MAYOR**

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**JOANN I. PERSONTI**  
**SECRETARY**